



EUROPEAN MEDICINES AGENCY  
SCIENCE MEDICINES HEALTH

25 November 2011  
EMA/MB/902314/2011

## Summary of transfer of appropriations in the budget 2011

Management Board meeting 15 December 2011

### Background note

Article 23(1) of the Agency's Financial Regulation specifies that the Executive Director may make transfers from one chapter to another and from one article to another without limit and from one title to another up to a maximum of 10 % of the appropriations for the financial year shown on the line from which the transfer is made.

### Matters for consideration

In accordance with Article 23(2), the Executive Director may propose to the Management Board transfers of appropriations from one title to another beyond the limit referred to in Article 23(1).

The Executive Director shall inform the Management Board as soon as possible of all transfers made. He shall inform the budgetary authority of all transfers carried out under article 23(2).

The details of transfers carried out between 06 September 2011 and 16 November 2011 are attached in annex.



## Annex

**Table 1.** Financial Year 2011 (transfers no. 5 to 6)

Item	Description	Appropriation pre-transfer	Transfer 23 (1) no. 5 & 6	Appropriation post-transfer
		EUR	EUR	EUR
1100	Basic salaries	35,044,000	-120,000	34,924,000
1102	Expatriation & foreign residence allowances	4,588,000	120,000	4,708,000
1114	Contract agents	4,738,000	-730,000	4,008,000
1141	Annual travel cost from the place of employment	1,021,000	25,000	1,046,000
1149	Other allowances & repayments	41,000	5,000	46,000
1171	Professional services relating to staff management	88,000	-25,000	63,000
1182	Installation, resettlement & transfer allowances	230,000	-25,000	205,000
1184	Temporary daily subsistence allowances	210,000	-130,000	80,000
1190	Weightings	12,739,000	1,150,000	13,889,000
1300	Mission expenses, travel expenses & incident exp	800,000	-230,000	570,000
1520	Staff exchanges between EU institutions	2,038,000	-133,000	1,905,000
1630	Early childhood centres & other creches	127,000	93,000	220,000
<b>Subtotal Title 1</b>			<b>0</b>	
2000	Rent	9,426,000	-805,000	8,621,000
2010	Insurance	340,000	-105,000	235,000
2020	Water, gas, electricity & heating	512,000	-90,000	422,000
2030	Maintenance & cleaning	922,000	-280,000	642,000
2040	Fitting-out of premises	60,000	-40,000	20,000
2050	Security & surveillance of buildings	178,000	-5,000	173,000
2080	Other expenditure preliminary to construction	42,000	2,880,000	2,922,000
2090	Other expenditure on buildings	5,445,000	-800,000	4,645,000
2115	Analysis, programming & technical assistance for corporate processes	3,457,000	637,000	4,094,000
2200	New purchases of technical equipment & installations	61,000	-30,000	31,000

Item	Description	Appropriation pre-transfer	Transfer 23 (1) no. 5 & 6	Appropriation post-transfer
		EUR	EUR	EUR
2201	Replacement of technical equipment & installations	35,000	-5,000	30,000
2203	Maintenance, use & repair of technical equipment	936,000	25,000	961,000
2300	Stationery & office supplies	304,000	-50,000	254,000
2330	Legal expenses	80,000	22,000	102,000
2340	Damages	20,000	-20,000	0
2353	Departmental removals & associated handling	44,000	-5,000	39,000
2354	Archiving of documents	344,000	-185,000	159,000
2358	Business continuity	132,000	-50,000	82,000
2359	Other operating expenditure	262,000	-40,000	222,000
2400	Postal & delivery charges	291,000	-170,000	121,000
2410	Telecommunication charges	609,000	-245,000	364,000
2501	Memberships to fora	118,000	-2,000	116,000
<b>Subtotal Title 2</b>			<b>637,000</b>	
3000	Reimbursement of persons attending meetings	8,247,900	-50,000	8,197,900
3001	Interpretation	23,100	2,000	25,100
3003	Other expenditure	100,000	-2,000	98,000
3050	European Union programmes	500,000	50,000	550,000
3105	Analysis, programming and technical assistance related to the lifecycle of medicinal products	3,317,000	-300,000	3,017,000
3115	Analysis, programming and technical assistance for special programmes	6,637,000	-337,000	6,300,000
<b>Subtotal Title 3</b>			<b>-637,000</b>	
<b>Grand total transfers no. 5 to 6</b>			<b>0</b>	