



23 January 2023  
EMA/945990/2022

## Records of data processing activity (public)

Name and reference number of processing operation: Network Portfolio website with details of network representatives in Agile teams

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| 1. | Last update of this record, version number:                     | 23 January 2023  |
| 2. | Reference number:   | EMA-I-004  |
| 3. | Name and contact details of controller:                         | European Medicines Agency<br>Internally: Head of IM Division<br>Contact: Datacontroller.infomanagement@ema.europa.eu   |
| 4. | Name and contact details of DPO:                                | dataprotection@ema.europa.eu   |
| 5. | Name and contact details of joint controller (where applicable) | Not applicable   |
| 6. | Name and contact details of processor (where applicable)        | Not applicable   |
| 7. | Purpose of the processing                                       | The purpose of this data processing activity is to publish on the <u><a href="#">Network Portfolio website</a></u> , a website only to which the network of EU Regulatory Agencies and the European Commission have access to, details on Product Owners and Subject Matters Experts working in Agile teams. The Product Owner represents EMA's partners and is the voice of the network. A Subject Matter Expert has knowledge and expertise of a specific business solution or product that he/she can provide to a Product Team when requested (usually) by the Product Owner. The information published is about external Product Owners and Subject Matter Experts is provided so that peers in the network know who are their representatives. |



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| 8.  | Description of categories of persons whose data EMA processes and list of data categories  | Persons nominated by a National Competent Authority as Product Owners or Subject Matter Experts.<br>The data categories are : Last name, first name and email address of the representative, the name and country of the national competent authority where the representative is employed, the value stream and the product team where the Product Owner or Subject matter Expert is active.  |
| 9.  | Time limit for keeping the data  | The information is published on the website until the mandate of the representative expires as defined in the call for nomination. The information is removed from the website within three months of the end of the calendar year during which the mandate expires.   |
| 10. | Recipients of the data   | EMA staff responsible for publication on the website of the names and other personal details of the Product Owners and Subject Matter Experts. The Network Portfolio website is owned by EMA and only accessible to the network of EU National Competent Authorities and the European Commission.  |
| 11. | Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?                      | Not applicable   |
| 12. | General description of security measures, where possible.  | The Agency has appropriate technical and organisational measures in place, including organisational policies, to safeguard the security of personal data and ensure the confidentiality, integrity and availability of the relevant systems, services and the personal data processed within them. The website is hosted on a server in a secure network to which EMA, European Commission and National Competent Authorities have access.   |
| 13. | For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the privacy statement: | Details concerning the processing of your personal data are available on the Agency's website at:<br><a href="https://www.ema.europa.eu/en/about-us/legal/general-privacy-statement">https://www.ema.europa.eu/en/about-us/legal/general-privacy-statement</a><br>Here you may find the data protection notice regarding this specific data processing operation as well.<br><br>Product Owner Subject Matter Expert Network Portfolio website<br>Data protection notice<br>EMA/932402/2022<br><a href="https://docs.eudra.org/webtop/drl/objectId/090142b2855525fo">https://docs.eudra.org/webtop/drl/objectId/090142b2855525fo</a> |